



PROAC Form 1

PROGRAM NAME: Nursing (Cycle 7 October 2013 – September 2014)

Protocol Route Slip	Name	Title	Initial	Date
Received by PROAC Chair:				
Reviewed by Head of Division:				
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Reviewed by PROAC Member: _____

Date reviewed: _____

NMC MISSION STATEMENT	Northern Marianas College, through its commitment to student learning, provides high quality, affordable and accessible educational programs and services for the individual and people of the commonwealth.
NURSING DEPARTMENT EXPANDED STATEMENT OF INSTITUTIONAL PURPOSE (ESIP) (Column 1)	The purpose of the Nursing Department is to advocate for locally educated and licensed nurses to work in the various health care provider agencies in the Commonwealth of the Northern Mariana Islands as well as in the Pacific region by providing career guidance, education and the nursing knowledge and skills necessary to be eligible to take the National Council Licensure Examination and become Registered Nurses in support of the Northern Marianas College mission.

INTENDED PROGRAM/SERVICE OUTCOMES (Column 2)	MEANS OF ASSESSMENT AND SUCCESS CRITERIA (Column 3)	SUMMARY OF DATA COLLECTED (Column 4)	USE OF RESULTS (Column 5)
NU PLO 5: Demonstrate caring interventions that assist the client in meeting his/her needs, to promote, maintain and reduce health risks. FY 2013 Operational Plan Goals & Priorities: 1. Student Success 1.2 Address diverse student needs 1.3 Improve methods for teaching and assessing student learning 1.4 Remove barriers that impede student success	A. Safety (Student Clinical Self-Evaluation Form) Rating Scale for Clinical Evaluation: 3-Knowledgeable/performs without or with minimal assistance 2-Performs with moderate to minimal assistance/needs review practice 1-Lack knowledge/unable to perform without assistance, requires review & practice 0-Opportunities available/student did not do (due to lack of pre-planning, prioritization or missed clinical) No – No opportunity		

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	<ol style="list-style-type: none"> 1. Observes and maintains universal precautions. Assesses and alters physical environment as needed to prevent injury (safety of patient, family and members). Assesses and intervenes as needed to maintain patient's level of comfort. 2. Safely administers medications, monitor IV's and treatment to all assigned patients. Demonstrates ability to care for patients with tubes and orthopedic devices. 3. Assists with positioning, transfer and perform other skills as needed while maintaining safety on the patient. Recognizes own limitations and seeks assistance when necessary. Refrain from doing procedures that are beyond level of expertise and/or legal practice. 	<p>Reviewed 21 Final Student Clinical Self-Evaluation Forms from fall 2013 for the NU 107 course and for assessment criteria #1 - all evaluation forms scored 3, which is $21 \times 3 = 63$, and so $63/63 = 100\%$ met.</p> <p>Reviewed 21 Final Student Clinical Self-Evaluation Forms from fall 2013 for the NU 107 course and for assessment criteria #2 - Seven (7) of the 21 evaluation forms scored 2, which is $7 \times 2 = 14$, and 14 of the 21 forms scored 3, which is $14 \times 3 = 42$. These totaled to 56, and so $56/63 = 93\%$ met. Some students still need to work on knowing all the meds of their assigned patients well in order to care for their patients safely. Also, all students need to consistently follow the CHCC policy on identifying patients before administering any medications to the patient and/or performing any procedures on the patient.</p> <p>Reviewed 21 Final Student Clinical Self-Evaluation Forms from fall 2013 for the NU 107 course and for assessment criteria #3 - all evaluation forms scored 3, which is $21 \times 3 = 63$, and so $63/63 = 100\%$ met.</p>	<p>Department Chair shared results of 100% compliance with faculty during departmental meetings. During clinical pre & post conferences, faculty and department chair continuously reminded students in both first year and second year of training to comply to these standards of care at all times. Will be continually monitored on an ongoing basis.</p> <p>Department Chair shared results of 93% compliance with faculty during departmental meetings. During clinical pre & post conferences, faculty and department chair continuously reminded students in both first year and second year of training to comply to these standards of care at 100% of the time to maintain patient safety and prevent medication errors. Will be continually monitored on an ongoing basis.</p> <p>Department Chair shared results of 100% compliance with faculty during departmental meetings. During clinical pre & post conferences, faculty and department chair continuously reminded students in both first year and second year of training to comply to these standards of care at all times. Will be continually monitored on an ongoing basis.</p>

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<p>NU PLO 6: Lead and manage care for groups of clients to promote positive health outcomes.</p> <p>FY 2013 Operational Plan Goals & Priorities:</p> <ol style="list-style-type: none"> 1. Student Success <ol style="list-style-type: none"> 1.2 Address diverse student needs 1.3 Improve methods for teaching and assessing student learning 1.4 Remove barriers that impede student success 4. Focus on CNMI Workforce Needs <ol style="list-style-type: none"> 4.1 Increase job placement rates 4.2 Develop partnerships with key entities 4.3 Assess workforce needs 4.4 Ensure program offerings to match CNMI workforce demands 	<p>A. Communicator (Student Clinical Self-Evaluation Form)</p> <ol style="list-style-type: none"> 1. Utilizes therapeutic communication skills in interacting with patient & families in gathering, recording & assessing patient information & delivery of care. Communicates effectively with people of diverse orientations. Communicates effectively with people with disabilities. 2. Receives report at the beginning of the shift. Receives report for a transfer or new admission. Gives an accurate, concise and timely report to staff members and to on-coming shift. 	<p>Reviewed 21 Final Student Clinical Self-Evaluation Forms from fall 2013 for the NU 107 course and for assessment criteria #1 - One (1) out of 21 evaluation forms scored 2, which is 1x2=2, and 20 of the 21 forms scored 3, which is 20x3=60. These totaled to 62, and so 62/63=98% met.</p> <p>Students have been assigned to care for one patient during their clinical rotations in the inpatient care unit. They are to lead and manage the care of their assigned patients. In addition, they have been assigned to care for groups of patients during their clinical rotations in the outpatient clinics, including public health immunization clinic to promote positive health outcomes.</p> <p>Reviewed 21 Final Student Clinical Self-Evaluation Forms from fall 2013 for the NU 107 course and for assessment criteria #2 - One (1) out of 21 evaluation forms scored 2, which is 1x2=2, and 20 of the 21 forms scored 3, which is 20x3=60. These totaled to 62, and so 62/63=98% met.</p>	<p>Department Chair shared results of 98% compliance for criteria #1 & criteria #2 with faculty during departmental meetings. During clinical pre & post conferences, faculty and department chair continuously reminded students in both first year and second year of training to comply to these standards of care at 100% of the time to improve oral communication with assigned patients, their families and other members of the healthcare team and contribute in taking the lead in managing their care to promote positive health outcomes. Will be continually monitored on an ongoing basis.</p>

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	<p>3. Demonstrates the correct use of each of the following formats for nursing documentation:</p> <ol style="list-style-type: none"> a. Nursing assessment b. Nursing care plan c. Nurses progress notes d. Flow sheet e. Graphic sheet f. Medication sheet g. Nursing Kardex h. Discharge Teaching h. Discharge Planning h. Rounds/Discharge Summary i. Other forms required by the hospital or clinic <p>4. Document completely, accurately, concisely and factually avoiding legal problems – including documenting in the Electronic Health Record (EHR).</p>	<p>Reviewed 21 Final Student Clinical Self-Evaluation Forms from fall 2013 for the NU 107 course and for assessment criteria #3 - One (1) out of 21 evaluation forms scored 2, which is $1 \times 2 = 2$, and 20 of the 21 forms scored 3, which is $20 \times 3 = 60$. These totaled to 62, and so $62/63 = 98\%$ met.</p> <p>Reviewed 21 Final Student Clinical Self-Evaluation Forms from fall 2013 for the NU 107 course and for assessment criteria #4 - One (1) out of 21 evaluation forms scored 2, which is $1 \times 2 = 2$, and 20 of the 21 forms scored 3, which is $20 \times 3 = 60$. These totaled to 62, and so $62/63 = 98\%$ met.</p>	<p>Department Chair shared results of 98% compliance for criteria #3 & criteria #4 with faculty during departmental meetings. During clinical pre & post conferences, faculty and department chair continuously reminded students in both first year and second year of training to comply to these standards of care at 100% of the time to improve written communication regarding the care of their assigned patients with other members of the healthcare team. It was also emphasized that documenting the patient's care in the EHR must be done according to CHCC EHR policy. This is taking the lead in managing their care to promote positive health outcomes. Will be continually monitored on an ongoing basis.</p> <p>The biggest challenge for both faculty and students is knowing and getting use to documenting patient care in the Electronic Health Record System. Department Chair will continue to work with CHCC EHR staff to ensure that the faculty and students receive ongoing training in the use of EHR to be in 100% compliance with their policy.</p>

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<p>NU PLO 7: Practice effective communication through the use of oral, written and technological skills to educate and collaborate with clients, significant support persons), community agencies and other members of the health care team.</p> <p>FY 2013 Operational Plan Goals & Priorities:</p> <ol style="list-style-type: none"> 1. Student Success <ol style="list-style-type: none"> 1.2 Address diverse student needs 1.3 Improve methods for teaching and assessing student learning 1.4 Remove barriers that impede student success 3. Information Technology <ol style="list-style-type: none"> 3.4 Integrate technology with student learning 4. Focus on CNMI Workforce Needs <ol style="list-style-type: none"> 4.1 Increase job placement rates 4.2 Develop partnerships with key entities 4.3 Assess workforce needs 4.4 Ensure program offerings to match CNMI workforce demands 	<p>A. Communicator (Student Clinical Self-Evaluation Form)</p> <ol style="list-style-type: none"> 1. Utilizes therapeutic communication skills in interacting with patient & family in gathering, recording & assessing patient information & delivery of care. Communicates effectively with people of diverse orientations. Communicates effectively with people with disabilities. 2. Receives report at the beginning of the shift. Receives report for a transfer or new admission. Gives an accurate, concise and timely report to staff members and to on-coming shift. 3. Demonstrates the correct use of each of the following formats for nursing documentation: <ol style="list-style-type: none"> a. Nursing assessment b. Nursing care plan c. Nurses progress notes d. Flow sheet e. Graphic sheet f. Medication sheet g. Nursing Kardex h. Discharge Teaching i. Discharge Planning Rounds/Discharge Summary j. Other forms required by the hospital or clinic. 4. Document completely, accurately, concisely and factually avoiding legal problems – including documenting in the Electronic Health Record (EHR). 	<p>Reviewed 21 Final Student Clinical Self-Evaluation Forms from fall 2013 for the NU 107 course and for assessment criteria #1 - One (1) out of 21 evaluation forms scored 2, which is 1x2=2, and 20 of the 21 forms scored 3, which is 20x3=60. These totaled to 62, and so 62/63=98% met.</p> <p>Reviewed 21 Final Student Clinical Self-Evaluation Forms from fall 2013 for the NU 107 course and for assessment criteria #2 - One (1) out of 21 evaluation forms scored 2, which is 1x2=2, and 20 of the 21 forms scored 3, which is 20x3=60. These totaled to 62, and so 62/63=98% met.</p> <p>Reviewed 21 Final Student Clinical Self-Evaluation Forms from fall 2013 for the NU 107 course and for assessment criteria #3 - One (1) out of 21 evaluation forms scored 2, which is 1x2=2, and 20 of the 21 forms scored 3, which is 20x3=60. These totaled to 62, and so 62/63=98% met.</p> <p>Reviewed 21 Final Student Clinical Self-Evaluation Forms from fall 2013 for the NU 107 course and for assessment criteria #4 - One (1) out of 21 evaluation forms scored 2, which is 1x2=2, and 20 of the 21 forms scored 3, which is 20x3=60. These totaled to 62, and so 62/63=98% met.</p>	<p>Department Chair shared results of 98% compliance for criteria #1 & criteria #2 with faculty during departmental meetings. During clinical pre & post conferences, faculty and department chair continuously reminded students in both first year and second year of training to comply to these standards of care at 100% of the time to improve oral communication with assigned patients, their families and other members of the healthcare team. Will be continually monitored on an ongoing basis.</p> <p>Department Chair shared results of 98% compliance for criteria #3 & criteria #4 with faculty during departmental meetings. During clinical pre & post conferences, faculty and department chair continuously reminded students in both first year and second year of training to comply to these standards of care at 100% of the time to improve written communication regarding the care of their assigned patients with other members of the healthcare team. It was also emphasized that documenting the patient's care in the EHR must be done according to CHCC EHR policy. Will be continually monitored on an ongoing basis.</p>

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<p>NU PLO 8: Continuously assess and evaluate own individual learning needs for advances and/or continuing education as part of professional development, as accountable and responsible members of the nursing profession.</p> <p>FY 2013 Operational Plan Goals & Priorities:</p> <ol style="list-style-type: none"> 1. Student Success <ol style="list-style-type: none"> 1.2 Address diverse student needs 1.3 Improve methods for teaching and assessing student learning 1.4 Remove barriers that impede student success 3. Information Technology <ol style="list-style-type: none"> 3.4 Integrate technology with student learning 4. Focus on CNMI Workforce Needs <ol style="list-style-type: none"> 4.1 Increase job placement rates 4.2 Develop partnerships with key entities 4.3 Assess workforce needs 4.4 Ensure program offerings to match CNMI workforce demands 	<p>A. Member of Profession (Student Clinical Self-Evaluation Form)</p> <ol style="list-style-type: none"> 1. Familiarizes self with job descriptions of team members 2. Assumes accountability responsibility and authority for delegated task 3. Demonstrates problem solving skills 4. Demonstrates adaptability/flexibility 5. Consistently accepts responsibility and accountability for own actions 6. Demonstrates trustworthy behavior. 	<p>Reviewed 21 Final Student Clinical Self-Evaluation Forms from fall 2013 for the NU 107 course and for assessment criteria 1-6, three (3) out of 21 evaluation forms scored 2, which is $3 \times 2 = 6$ and 18 of the 21 forms scored 3, which is $18 \times 3 = 54$. These totaled to 60, and so $60/63 = 95\%$ met.</p>	<p>Department Chair shared results of 95% compliance for criteria 1-6 with faculty during departmental meetings. During clinical pre & post conferences, faculty and department chair continuously reminded students in both first year and second year of training to comply to these standards of care at 100% of the time to better prepare themselves as nursing professionals and be guided with what they have learned from their nursing training and provide the selfless service of care and devotion. Will be continually monitored on an ongoing basis.</p>
	<ol style="list-style-type: none"> 7. Seeks additional learning experience beyond assigned patient care 8. Evaluates progress and shows plan for growth 9. Follows through on constructive suggestions related to patient care 10. Accepts criticism positively 	<p>Reviewed 21 Final Student Clinical Self-Evaluation Forms from fall 2013 for the NU 107 course and for assessment criteria 7-10, three (3) out of 21 evaluation forms scored 2, which is $3 \times 2 = 6$ and 18 of the 21 forms scored 3, which is $18 \times 3 = 54$. These totaled to 60, and so $60/63 = 95\%$ met.</p>	<p>Department Chair shared results of 95% compliance for criteria 7-10 with faculty during departmental meetings. During clinical pre & post conferences, faculty and department chair continuously reminded students in both first year and second year of training to comply to these standards of care at 100% of the time to better prepare themselves as nursing professionals and be guided with what they have learned from their nursing training and provide the selfless service of care and devotion. Will be continually monitored on an ongoing basis.</p>

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	<ol style="list-style-type: none"> 11. Participates in pre & post conferences and shares pertinent patient and staff experiences while maintaining confidentiality 12. Performs as a primary nurse to assigned patient(s) 13. Relates appropriately with patient & family, other healthcare team members, students & instructors 	<p>Reviewed 21 Final Student Clinical Self-Evaluation Forms from fall 2013 for the NU 107 course and for assessment criteria 11-13, four (4) out of 21 evaluation forms scored 2, which is $4 \times 2 = 8$ and 17 of the 21 forms scored 3, which is $17 \times 3 = 51$. These totaled to 59, and so $59/63 = 94\%$ met.</p>	<p>Department Chair shared results of 95% compliance for criteria 11-13 with faculty during departmental meetings. During clinical pre & post conferences, faculty and department chair continuously reminded students in both first year and second year of training to comply to these standards of care at 100% of the time to better prepare themselves as nursing professionals and be guided with what they have learned from their nursing training and provide the selfless service of care and devotion. Will be continually monitored on an ongoing basis.</p>